

1 Minutes of WSSA Board meeting, July 20-22, 2007 Draft3
2 Hilton Chicago, Chicago, IL

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4 Meeting called to order By Jill Schroeder on July 20, 2007 at 8:00 AM.

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6 Those present included: Tom Mueller (Secretary), Jill Schroeder (President), David
7 Gealy (Treasurer), Wade Givens (Graduate Student Representative), David Shaw (Vice
8 President), John Jachetta (Board member at large), Mike Foley (Director of Publications),
9 Ralph Whitesides (chair of the Constitution and operating procedures (MOP) committee),
10 Peter Porpiglia (Board member at large), Mike Barrett (Board member at large), Anne
11 Legere (Canadian Weed Science Society Representative), Lee VanWychen (Director of
12 Science Policy, DSP), Anita Dille (North Central Weed Science Society Representative),
13 Jeff Derr (President elect), David Jordan (Southern Weed Science Society
14 Representative), Vanelle Peterson (Western Society of Weed Science Representative),
15 Dale Shaner (Past President), Toni DiTommaso (Northeastern Weed Science Society
16 Representative), Linda Nelson (Aquatic Plant Management Society Representative), Joe
17 Neal (Board Member at large) and Joyce Lancaster (Allen Press).

18
19 Those present introduced themselves.

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21 Derr moved, Whitesides seconded to approve agenda. Motion passed.

22
23 Consent Agenda discussed. Shaner asked that the IWSS report be removed from the
24 consent agenda.

25
26 Mueller moved, Derr seconded to approve consent agenda. Motion passed.

27
28 Highlights from consent agenda items:

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30 Nominations committee had nominations for Secretary, Member at Large, Vice
31 President. They also explained changes to the electronic voting procedure, including
32 emailing the membership voting instructions and login information.
33 Finance committee recommended the following rates for meeting registration for early
34 (before Dec 8, mid –Dec 9-Jan 12, and onsite, respectively: Member @ \$275, 375, 430;
35 non member @ \$375, 475, and 530; student @ \$180, 280, and 280; and spouse/guest @
36 \$75, 75, and 75. One day registration was set to \$155.

37 Executive secretary report was positive showing stable revenue streams for WSSA.
38 APMS-Linda Nelson introduced as the new Representative, their 2007 meeting was in
39 Nashville.

40 Other regional representatives had brief reports on their Society's activities.

41
42 Derr moved, Shaner seconded to approved minutes of previous BOD meeting as
43 corrected. Motion passed.

44
45 Program committee Report: Derr

46 Shaw questioned not having a Grad Student Symposium, and after discussion Derr
47 informed board that grad students will still have activities. Members asked for
48 clarification about specific details of the program, and discussion followed. Foley moved,
49 Shaw seconded to have Derr and Lancaster handle details of formal tour, workshop(s)
50 and 1 day registration (if applicable). Motion passed. Jachetta moved, Shaner seconded
51 to authorize up to \$2,000 for honorarium for keynote speaker. Motion passed. Board of
52 Directors discussed various aspects of the program.

53

54 Graduate student report: Wade Givens. 40 graduate students registered in 2007 meeting,
55 a decrease from 57 students in 2006. Givens requested a separate registration table at the
56 meeting, the graduate student lunch meeting format to continue, for the “student night
57 out” exchange program to continue, and to expand the Web presence relative to graduate
58 student interests. Schroeder encouraged Givens to coordinate with the web site editors
59 and web site committee to enhance the web site content as appropriate. Derr said to
60 contact Ed Lueschi first, and this contact is to be completed by the February 2008
61 meeting. Schroeder asked Givens to check on adding “job postings” to the WSSA web
62 site. Porpiglia is the board liaison to contact the placement committee relative to this
63 action. Givens also asked for a paper/poster contest. Givens was encouraged to
64 coordinate with the education committee to explore future graduate student contests.

65

66 Graduate student organization symposium: Schroeder suggested that the graduate
67 organization has autonomy to pick topic for their symposium. Shaner shared the history
68 for the graduate student organization to submit a symposium to be considered, but is not
69 automatically accepted. Givens moved, Shaw seconded to direct the program chair to
70 have a dedicated time, approximately two hours, on the annual program for graduate
71 student activities, such as a symposium or workshop; and the graduate student
72 organization president is charged to provide a proposal for the use of the time to the
73 program chair. Motion passed.

74

75 Director of publications: Foley provided update on JSTOR archive procedure, with
76 expected completion in December 2007. Impact factors for the journals both declined
77 from 2005 to 2006, with Weed Science going from 1.54 to 1.48; and Weed Technology
78 going from 0.75 to 0.63. Foley moved, Derr seconded to go into executive session.
79 Motion passed.

80

81 Shaw moved, Whitesides seconded to exit executive session. Motion passed. The
82 following decisions were made in executive session: Lynn Frandrich was approved to
83 serve as Newsletter Editor; motion passed by a voice vote. Wun Chao was approved to
84 serve as Abstract Editor; motion passed by a voice vote. James Anderson was approved
85 to serve as Director of Publications; motion passed by a voice vote. John Wilcut was
86 approved to serve as editor for Weed Technology; motion passed by a voice vote.

87

88 Lunch break from 11:45 to 1 p.m.

89

90 Director of Science Policy report: Van Wychen. Shaner led discussion on 2010 WSSA
91 and SRM (Society of Range Management) joint meeting in Denver, CO. He expressed

92 concern about the overall structure, but was supportive of the concept. Shaw moved,
93 Shaner seconded to accept the proposed language in the memorandum of understanding
94 with the SRM to have a concurrent meeting in February 2010 in Denver. Motion passed.
95 Van Wychen led discussion of the definition of a “weed”, and Schroeder reminded the
96 Board of Directors that the terminology committee has been charged with this important
97 task. Van Wychen asked for Board of Directors direction relevant to official
98 participation in NCIPA (National Coalition for Invasive Plant Advocacy). He was
99 encouraged to participate.

100

101 Professional development committee. Schroeder led discussion about survey results.
102 Neal encouraged Barrett to use survey results to provide direction to the subsequent
103 survey of membership. Shaner suggested the professional development committee
104 summarize their report and submit an article to the newsletter. Givens asked for
105 delineation of the data from the young respondents, and Schroeder suggested he contact
106 Chad Brommer.

107

108 International Weed Science Society report: Shaner led the discussion concerning
109 support for graduate students to attend IWSS. Shaner moved, Legere seconded for
110 WSSA to provide \$10,000 to support graduate student travel. Motion passed. Shaner
111 will ask at next IWSS conference call to get clarification on procedures to allocate funds
112 and will make a recommendation on guidelines for allocating WSSA funds for IWSS
113 graduate student travel to the board. Lancaster shared cost estimates with Board of
114 Directors for vendors to handle abstracts for IWSS. Shaner moved, Foley seconded to
115 use Conference Manager at a cost of \$10,000 as Title and abstract submission software
116 for the IWSS meeting in 2008. Shaner updated Board of Directors about IWSS.

117

118 Web site report: Derr. Schroeder requested Board Coordinators reinforce with committee
119 chairs webpage assignments to refresh web site information. Shaner asked for
120 clarification on procedure to submit information to the web site. Ed Lueschi will be
121 asked to e-mail all committee chairs asking for their assistance to update web site
122 information. Schroeder requested a proposal from the web site committee relative to the
123 delineation of the web site into a members only/public access sections. Schroeder
124 encouraged the web site committee to act autonomously as appropriate and that specific
125 direction from the Board of Directors is not always required. Derr asked Lancaster about
126 getting the 2007 WSSA abstracts housed on the WSSA web site. Lancaster said that
127 Oasis software representatives and David Krueger should interface to upload 2007
128 abstracts. (Lancaster to take care of this). Givens suggested the technical webmaster
129 should provide hits per page statistics. Members encourage web site committee to
130 simplify login and web site procedures.

131

132 Manual of operating procedures (MOP) updates: Whitesides asked several specific
133 questions.

134 1. 0.3% of membership can be named as Fellows. Whitesides expressed concern
135 that this was too restrictive. Whitesides to liaison with Lori Wiles, awards
136 committee chair, to bring recommendation on changing percentage or having
137 fixed number of Fellows at February 2008 meeting.

- 138 2. The Constitution states that the official journals of the WSSA are Weed Science
139 and Weed Technology. Will the new Journal also be an official journal? This is
140 in article XIII, section 2. Lancaster would check on the need for the journal being
141 designated as an official journal by the membership.
142 3. Article III, Section 8. When did APMS (Aquatic Plant Management Society) join
143 as a member society?
144 4. Graduate student organization manual operating procedure. Is that part of the
145 WSSA MOP? Need to add this section.
146 5. Graduate student organization to have a student representative as a voting
147 member of the board. Need to add language as appropriate.
148

149 Whitesides informed the board that he will focus on the Constitution, and asked for
150 Board of Directors to review the manual of operating procedures.
151

152 EPA subject matter expert: Whitesides led discussion on Steve Dewey's report. Dewey
153 requested clarification to be authorized to speak on WSSA's behalf. Whitesides moved,
154 Porpiglia seconded for the WSSA president to write a short letter to Steve Dewey
155 authorizing him to speak on WSSA's behalf up to his threshold of comfort. WSSA is also
156 to provide letterhead for Dewey's use. Jachetta asked for a list of experts on various
157 topics to be used by the subject matter expert. Schroeder suggested Steve Dewey to
158 solicit "self nominations" for these experts, with letters going to Lancaster. Mueller to
159 assemble this list of experts based on input from Lancaster. Neal suggested an oversight
160 committee to be available to Steve Dewey besides E4.
161

162 International Biocontrol Group (IBG). Neal proposed WSSA host IBG in 2009, and IBG
163 has expressed interest in this topic. Neal offered to lead a separate meeting, including
164 arranging tours and symposiums. Board consensus was to support this idea.
165

166 Foley moved, Nelson seconded to adjourn. Motion passed 5 p.m.
167

168
169 Tactical planning session held July 21, 2007. Board of Directors conducted small-group
170 activities to prioritize and develop systems for new and current projects of the Society.
171

172
173 Meeting called to order by Schroeder at 8 a.m., July 22, 2007.
174

175 Neal discussed considerations relevant to WSSA contracts, since he is supposed to hold a
176 copy of all WSSA contracts. He asked all Board of Directors members to provide any
177 contracts to him, preferably as PDF files. Lancaster to send copies of contracts to Neal.
178 Contracts with Allen Press for meeting management and Executive Secretary services
179 terminate in April 2009. Schroeder appointed a committee to draft an RFP for these
180 services, with Neal as chair, Gealy and Shaner as committee members. Schroeder
181 expects RFP for Board of Directors review before the February 2008 meeting.
182

183 Tactical plan follow-up.

184 eXtension project. Dille to contact the Extension committee and request them to provide
185 advice on whether this project can or should be taken on and how to solicit member
186 interest in this project..
187
188 Glossary project. Mueller instructed to contact the Education committee and request help
189 (MacDonald is chair).
190
191 New Journal. Foley moved, Shaw seconded to accept recommendation of IPSM Project
192 Manager as amended; to distribute IPSM at no additional cost to all members for one
193 year and to set member dues in subsequent years so that all journals can continue to be
194 distributed as a member benefit. Allen Press is strongly encouraged to diligently market
195 the new Journal and to pursue stand-alone and bundled sales of IPSM to institutions.
196 Motion passed. Foley moved, Barrett seconded to allocate \$10,000 for editor and project
197 manager of new Journal for travel to promote the Journal at appropriate meetings.
198 Motion passed. Foley will encourage the editor and project manager to prioritize use of
199 funds to those meetings where WSSA does not have participation. Foley to work with
200 project manager to finalize contract details on the new journal with Allen Press.
201
202 EPA liaison: Jachetta. Strong board support for this position, excellent progress to date.
203 No contract needed, since there is no salary to Dewey.
204
205 Public relations: Jachetta. Shaner asked about coordination among the web site, the
206 Public relations committee, and the public relations firm (Achieva). Shaw moved,
207 Legere seconded to approve the Public relations committee in 2008 as a full committee
208 within WSSA. Motion passed. Van Wychen to draft MOP language to serve as a
209 framework, and Whitesides to insert this into the full MOP. McFarland to recruit
210 committee members and report them to Shaw.
211
212 XID project: Foley moved, Shaw seconded that the board review the contract and have
213 an exit strategy; discontinue the special committee (S. 60); request that the education
214 committee determine an alternate use of images and plant histories and investigate the
215 creation of a WSSA web-based plant key. Motion passed. The board discussed how this
216 project, under the guidance of Alex Ogg, has generated a tremendous amount of
217 educational material that needs to continue to be available to the membership. Shaner
218 moved, Jachetta seconded to fund Alex Ogg's travel expense to the WSSA meeting in
219 Chicago and provide a \$1,000 honorarium in recognition of his contributions. Motion
220 passed.
221
222 National invasive weed awareness week (NIWAW): Schroeder to send suggestions to
223 Nelroy Jackson relevant to NIWAW. Gealy updated Board of Directors relevant to
224 NIWAW budget matters. Gealy moved, Whitesides seconded to accept recommendation
225 from finance committee related to NIWAW including: WSSA change accounting for
226 NIWAW to show cumulative NIWAW income and expenses from 2006 on; have three
227 separate NIWAW budget years represented in each WSSA annual budget; and
228 recommend NIWAW submit annual budget to WSSA. Motion passed. Schroeder
229 informed Board of Directors about NIWAW budget and contract clarifications.

230
231 Herbicide handbook. Scott Senseman has completed his task as editor of the herbicide
232 handbook, with an extensive revision accomplished. Mueller moved, Legere seconded to
233 increase from \$6,000 to \$10,000 the honorarium for Senseman for this edition of the
234 herbicide handbook. Motion passed.
235
236 Joint SWSS-WSSA meeting 2009. Shaw. Board consensus was to empower
237 Shaw/Reynolds to handle all details of joint meeting, including abstract submissions and
238 all programming matters. Porpiglia recommended that the special committee on the joint
239 meeting be disbanded. This was approved. Shaw asked for input from all Board of
240 Directors relevant to the joint meeting.
241
242 Review of tactical planning process.
243
244 Legere expressed desire to comprehensively catalog and assess the WSSA project
245 portfolio, perhaps as a spreadsheet. Shaw suggested that Barrett, Schroeder, and Jachetta
246 draft MOP language relative to how new/current activities/projects are introduced and
247 assessed by the Board of Directors. This draft language is expected to be distributed to
248 the board in early October 2007 for Board of Directors consideration. Schroeder will
249 send a list of all WSSA activities to the Board of Directors for their information (deadline
250 October 15, 2007).
251
252 Discussion ensued about various attributes of the tactical plan including terminology and
253 procedures.
254
255 David Shaw was proposed to attend the A. A. A. S. leadership meeting in November
256 2007. Derr is the alternate nominee.
257
258 Mueller moved, DiTommaso seconded to adjourn the meeting. Motion passed 11:07 a.m.