

## **Minutes WSSA Summer Board of Directors Meeting**

7:45 am - 4:00 pm  
 Friday, July 18, 2008  
 Hilton, Walt Disney, Orlando, Fl

Meeting began at 7:45 am

Board members introduced themselves. Those present: Mike Barrett - Member-at-Large, Jeff Derr - President, Anita Dille - NCWSS representative, Toni DiTommaso - NEWSS representative, David Gealy - Treasurer, John Jachetta - Vice President, Joyce Lancaster - Allen Press, Joe Neal - Member-at-Large, Linda Nelson - APMS representative, Vanelle Peterson - WSWs representative, Jill Schroeder - Past President, David Shaw - President Elect, Clarence Swanton - CWSS representative, Lee Van Wychen - Dir. of Science Policy, Ralph Whitesides - Constitution/MOP, Jason Norsworthy - SWSS representative, Vince Davis - GSO representative, Mike Owen - Member-at-Large, James Anderson - Director of Publications, Peter Porpiglia - Member-at-Large, Kate Counter - WSSA Meeting Manager, and Rich Zollinger - Secretary.

Motion was unanimously approved to accept agenda.

Motion was unanimously approved to accept minutes of the two February 2008 board meetings, regional president's breakfast, and business meeting with any minor revisions to be sent to Zollinger within one week.

Motion was approved to accept regional reports and consent agenda.

Reports = Nominations (Schroeder), CWSS (Swanton), APMS (Nelson), NCWSS (Dille), NEWSS (DiTommaso), SWSS (Norsworthy), WSWs (Peterson).

Most reports were posted on the web site (except Nominations).

### **Presidents Report – Derr**

ARS Workshop/Weed Science NPL for ARS – Position was posted 17-July-08. Weed Science was represented well in the job description. Board suggested WSSA President write a letter of thanks and also petition other organizations to do the same.

Strategic plan is on the WSSA web site.

NIWAW (National Invasive Weed Awareness Week) - General lack of structure within organization. Planning meeting scheduled for July 30, 2008. No one contracted to lead NIWAW for 2009. Jeff proposed to set up charter with adequate representation within NIWAW and let steering committee review proposals and reorganize for future direction. Some urgency to move quickly as there is a need to lock in hotel contracts for meeting sites for 2010.

Website Report – David Krueger is webmaster. 2008 abstracts are on the WSSA website and 2007 abstracts will be posted soon. Press releases can be sent to members using the sign up on the Press Room page. Redesign of web site is planned.

Professional Development – Sarah Ward and the committee are working on website additions as well as working with the GSO representative to develop a symposium for the 2009 meeting.

Weeds Across Border – Report is posted on the web. The board discussed Ann Legere has a possible liaison to WAB.

EPA liaison – will be covered later in the meeting.

Poster no shows – Tom Mueller has tracked no-shows at meetings, with one individual missing 5 straight meetings. If an individual shows a pattern of not showing up at meetings to present their poster then, it was recommended that the individual be contacted personally to avoid a no-show before the BOD establishes

a policy to address this.

XID transfer – we need to move this activity forward (moving photos to the website).

Action Items from Feb 2008 minutes -

Due to time constraints these action items were quickly reviewed without any discussion or accountability on progress.

Action Items:

1. Graduate Student Activities Report (Davis) - will develop a proposal for summer board meeting to address special distinction and evaluation of WSSA graduate student awardees. Concern with number of awards. Up to six travel grants to support graduate student attendance in return for help with registration, etc. Outstanding Graduate Student Award committee could review applications. Will work with Lori Wiles on student awards. WSSA allows 10 rooms at reduced rate for meeting attendance. Question posed if this is the correct incentive to increase graduate student attendance. Board asked for more resolution.

2. Whitesides and Derr recommended that minimum number to constitute a quorum (BOD) be defined and MOP be revised to reflect that definition. Will be covered in report.

3. E2 Science Policy (Derr, Van Wychen) - need written support for ARS national program leader for weed science position from all organizations.

4. E6 Research and Competitive Grants (Peterson) - Charge to submit Weed Science journal paper in 2008 from survey results.

5. E11 Weed Loss (Neal) - Develop template for each state to provide data on weed loss. Will work with committee.

6. E12 Herbicide Resistant Plants (Jachetta) - Update Weed Resistant Web page.

7. Reports from Publications (Group P) - Anderson

Anderson made motion and seconded by Swanton to provide papers of all three journals on-line prior to hard copy printing with expenses to come from WSSA for future article accepted in 2008. Motion passed. MOP mandates that all issues dealing with publications, such as page charges, should go through Publications Committee.

Robert Blackshaw - will retire as Editor of Weed Science at Annual Meeting in 2009. Names for replacement should be forwarded to Jim Anderson.

8. AM&M and ACG Update – Lancaster - Section Chairs should be notified that they are responsible to provide computer, projection equipment and laser pointers.

9. W3 Awards Parent (Whitesides) - Criteria for Nomination - guidelines for information required for WSSA awards should be reviewed and changed for make submissions less time consuming and promote more nominations.

10. W5 Education (Zollinger) - Move XID onto WSSA web site. Contact Greg McDonald.

11. Reports from Special Committee (Group S) - Schroeder

Weed Alert Committee - possible collaboration.

Anderson charged with documenting milestones for the new journal..

S67 Joint 2010 meeting with SRM (Peterson, Whitesides)

Committee will discuss alternative activities from those planned by the SRM and will be prepared to report at the next BOD meeting.

## 12. New Business - Derr

RFP's (Neal)

Should be updated periodically to reflect kind of meeting desired (ex. joint meetings).

Committee has been updated with additional members.

Review should be finalized by May 1, 2008 and sent out to companies.

June 1 is the deadline for submission responses.

Society Membership Brochure/Poster

Membership and Affiliation Committee will develop.

Mike Owen, Chair of committee - Draft will be developed by next Board Meeting

Member directory

PDF version - strongly encouraged.

Lancaster - given charge to explore costs, development, and possibility of this for next board meeting.

Former WSSA Presidents

They should be recognized at WSSA meetings by special ribbons on name tag. Consider past presidents breakfast or luncheon.

Board of Director Training

Peterson suggested having BOD member training for new members as done in WSWS.

Derr will confer with Schroeder

WSSA 2010 Meeting Dates

Dates on back of 2008 program should be February 7-12 instead of 9-16.

## **Finance (Group F) – Gealy**

F2 Finance: Gealy and Lancaster

The General and Endowment accounts are down due to the downturn in the markets. There is much uncertainty and wide swings in the stock market. It was the general consensus to follow the advice of our investment experts, AG Edwards. We possibly could decrease the amount of pay out from the Endowment fund to compensate for lower returns.

Action item – Finance committee to produce charts/graphs showing contributions and amount paid out from the Endowment.

## **Executive Secretary report – Lancaster**

NIWAW finances – NIWAW 9 (2008) roughly broke even, there was an approximate loss of \$16,000 for NIWAW 2007, and an approximate \$13,000 surplus from NIWAW 7. There was promised income from previous years that may not come in. Goals/outcomes should be identified to justify money expenditures. It is the expectation for WSSA that NIWAW be revenue neutral. Several management, attendance, and financial issues should be worked out with the steering committee at the July meeting.

IWSS – The meeting was successful, had good attendance, and was a success financially.

The hotel was adequate, food and snacks good. Al Hamill and Chris Hall did an excellent job. Abstracts took a lot of work. 541 people attended. Profit from meeting probably should be divided by those organizations involved.

Registration fees for 2009 WSSA meeting – Lancaster and Shaw

A \$25 increase in registration fees is estimated to meet society expenses and will give a slight profit.

It is estimated that 250 (Total of 500 to 650) more people will attend the Orlando meeting in 2009.

Per diem hotel cost cap for federal employees may limit participation to meeting and may cause them to stay at cheaper hotels in the area.

### **Publications Board report – Anderson**

Editor for Weed Science - Robert Blackshaw will retire at 2009 annual meeting. Two applications were received for new editor.

Motion was unanimously approved to appoint William Vencill as the new Editor for Weed Science.

### Weed Technology Guidelines -

After 2008 meeting, policies were reviewed and edited by Allen Press and posted on the web.

Discussions on how to address manuscripts that contain only visual ratings are ongoing. A journal article to discuss parameters of visual observations is to be written. A symposium could be held with follow up papers to be published. There was discussion on how the impact factor applies to the journal.

IPSM (Invasive Plant Science and Management) Update/marketing/plans/subscription pricing – Milestone was to have 60 or more published papers and 90 submitted articles each year. By current submissions it is doubtful the goal of 60 published papers will be met the first year, although the goal of 90 paper submissions was reached. The society is losing money on this journal publication but a loss was projected for the early start up of the journal. IPSM journal does not appear to influence the number of submissions to Weed Science or Weed Technology. Editors could suggest articles to be published in either of the two other journals if they deem the subject matter to be more appropriate. A 5% increase in journal subscription fee was proposed and to be bundled with other journals.

Motion was approved to accept institutional pricing set by Allen Press for a 5% increase for 2009. Section of report is listed below.

Motion was unanimously approved to accept institutional pricing and bundling recommendations as provided by Karen Ridgeway. Listed below are the new rates for 2009.

We are recommending a 5% increase in institutional subscription prices for 2009. The following shows the recommended pricing (followed by the 2008 amount for comparison) for each journal and discounted prices for bundles:

IPSM	<u>2009</u>	<u>2008</u>
Online only	\$275	\$250
Print & Online, N. America	\$330	\$315
Print & Online, Rest of World	\$370	\$350
Weed Science		
Online only	\$295	\$280
Print & Online, N. America	\$370	\$350
Print & Online, Rest of World	\$395	\$375
Weed Technology		
Online only	\$252	\$240
Print & Online, N. America	\$335	\$320
Print & Online, Rest of World	\$360	\$340

### **Savings for Purchasing 2 or 3 of the Journals (Institutional Subscribers)**

IPSM + WS + WT:

Online Only - \$660 (compared to \$770 for purchasing 3 subscriptions separately = ~17% savings)

P+O, N. America - \$840 (vs. \$985 = ~17% savings)

P+O, Rest of World - \$905 (vs. \$1,065 = ~18% savings)

WS + WT:

Online Only - \$470 (vs. \$520 = ~11% savings)

P+O, N. America - \$570 (vs. \$670 = ~18% savings)

P+O, ROW - \$610 (vs. \$715 = ~17% savings)

For 2009, I don't recommend we offer additional bundled discounts. I want to monitor IPISM's impact on Weed Science and Weed Tech based on the above, which are the same combinations offered in 2008. We will take another look at these when we set the prices for 2010.

The board recommended financial support from WSSA to support marketing efforts for the new journal. Derr will contact Janet Clark to see if she is interested in supporting marketing activities for IPISM.

Herbicide Handbook - Motion was unanimously approved to appoint Francois Tardif as next Editor of the Herbicide Handbook.

### **Support for Plant Dormancy scientific meeting (Mike Foley request) – Anderson**

4<sup>th</sup> International meeting will be held in Fargo, ND. The meeting does have application to Weed Science. Donated money will be used to bring plenary speakers to conference, cover travel expenses and other meeting costs. Benefit to WSSA would be recognition to society and journal marketing with booth space. Motion failed to support Plant Dormancy symposium at \$2,500 with expectation that booth space be provided to the society and to encourage publication in Weed Science - 8 in favor, 10 opposed. Motion was approved to support Plant Dormancy symposium at \$1,500 with expectation that booth space be provided to the society and to encourage publication in Weed Science - 13 in favor, 5 opposed.

### **Contract Updates – Neal**

Contract with Oasis (Abstract Submission Manager) ends at the 2009 meeting. SRM contract will cover 2010 meeting. At present there is only a memorandum of agreement with SRM. A copy of the agreement should be on file. Leslie Radke is the point person for this contract. Executive Secretary will address these contracts next year.

BioOne contract was extended through 2010.

The Web Master contract is renewed annually. Current contract has not been renewed.

Director of Science does not have a contract.

EPA Liaison t does not require a contract.

It is recommended all contracts to be scanned into .pdf form and held on file, with a cover page listing the beginning and end date for each contract.

IBG – registration will be structured to allow attendance to WSSA events and there will be funding available through grant to attend. WSSA attendees can attend IBG sessions during the 2009 meeting.

### **Membership Survey - Owen**

The results of the survey were discussed. Overall conclusion is the society is meeting the needs of the members. Cost of membership was a main factor. Weather at meeting locations was not as important a factor. The plan is to write up the conclusions and submit it to the newsletter.

### **Site Selection – 2011 Meeting – Counter, Swanton**

Preference of site selection was for warm locations. Puerto Rico hotel rates were too high. San Diego appears to be a potential location in the future. Current number/format of WSSA committee meetings limit places that can accommodate the society.

Motion was approved to investigate potential locations identified by board: Saskatoon, Baltimore, Ottawa, Philadelphia and Pittsburgh in addition to locations already pursuing.

### **Graduate Student Association – Davis**

The members will collaborate with the Professional Development Committee to arrange a joint symposium for mentoring in weed science. Proposed to have the Graduate Student Night Out (GSO) on the first night. There might be a possible conflict with Quiz Bowl in Orlando.

### **EPA Liaison – Van Wychen and Jachetta**

SME Contact List – more work needed.

Plaque/recognition for Steve Dewey and EPA – The board authorized a plaque to be given to Steve for recognition for a job well done. His term will expire in December, 2008. Replacement should be filled by November so Steve can train this person on his last visit. Replacement should be an extension type with a mature career.

Motion was unanimously approved to create and award to the a plaque to the subject matter expert at the end of their tenure term that recognizes their contribution to weed science and EPA and a corollary plaque be granted that has room to chronicle the individuals that have served in their department.

Barrett recommended that a letter of appreciation for Steve Dewey be drafted by WSSA and EPA and sent to his Department Head and Dean at Utah State University.

### **Director of Science Policy Report – Van Wychen**

Lee handed out a report of activities dated July 17, 2008.

Travel costs have been resolved with Lancaster. The DSP received \$5,000 for a travel fund that can be used to towards bringing in speakers into DC or for the DSP person to attend meetings that advance the objectives of the DSP.

Science Policy Fellow (Intern) – Kevin Barry, a 4<sup>th</sup> year student at U of Maryland will continue to work with Lee during NAWA and is interested in helping more as his research and graduate student responsibilities allow.

DPS Priorities – February Board Survey Results – Items were prioritized from 1 to 19.

USDA-ARS National Program leader position has been announced. Go to: <http://www.usajobs.gov> and enter “73922246” in the “Search Jobs” box.

2008 Farm Bill Implementation – USDA moving full speed on implementation. There is approximately \$500 million in new mandatory research funds over the next 5 years in areas such as specialty crops, organic agriculture, and biofuels.

FIFA (National Institute of Food and Agriculture) – All authorities under existing CSREES have been transferred to NIFA. FIFA will be headed by a director for 6 year term. NIFA will administer AFRI grants. CSREES Budget – Smith Lever is \$15 million above last year - \$290 million total. Hatch Act to get \$10 to \$18 increase over the \$195 million from last year. The Agriculture and Food Research Initiative (formerly NRI) is set to get \$200 million, a \$10 million increase FY2008 enacted. The Senate made significant reductions in CSREES “earmark” accounts - \$66 million.

ARS Budget – House and Senate rejected most all Administration’s proposed cuts. Senate version is \$13 million increase over FY2008.

Specialty Crop Research – CSREES has requested new research \$28.4 million for specialty crop research.

NIWAW/IWAC/NCIPA/NIPM – There is a proposed charter for the Invasive Weed Awareness Coalition (IWAC). Lee as the WSSA DSP will serve as IWAC Chair.

WSSA Public Awareness Committee – 2008 Activities to 17-Jul-08 - 10 press releases went out.

Other completed work – NIWAW presentation by Janis, updated strategic plan, built master media list, created handout on WSSA - How to become a member and importance of/Careers in weed science which were distributed at Weed Across Borders.

Work-in-progress – Development of several newsletters and releases.

## **Membership - Barrett** **WSSA Annual Meeting Survey**

Barrett presented the survey results to the board.

### **Constitution and MOPs - Whitesides**

At present the board constitutes 19 voting members. There should be sufficient numbers (quorum) present when voting on society business.

Motion was approved to set quorum number (for voting purposes) as 60% of BOD members (11 voting members).

### **History and Archives - Owen**

Historical WSSA documents are open to interested members (Bob Zimdahl) to peruse. Records are open to society members.

### **WSSA Foundation - Jachetta**

John used the Aquatic Ecosystem Restoration Fund brochure to show how WSSA could benefit from a foundation. Several organizations who may not normally contribute to WSSA could be petitioned to contribute to the foundation. The funds could support graduate student activities, organize symposia, increase public awareness, fund subject matter experts, and to promote education in weed science. Next steps would be to identify a non-profit tax lawyer and identify objectives. Ideas for someone to champion this should come forth.

4:00 pm - Motion was approved to go into Executive Session.

4:50 pm – Motion was approved to end Executive Session.

Motion was approved to authorize the president of WSSA to initiate final negotiations with Allen Press for a 4-year contract regarding the Executive Secretary position and Meeting Management Services.

BOD members should send comments about the Allen Press proposals to the WSSA president as soon as possible.

19-July-2008

8:00-5:00 – Facilitated Tactical Planning Workshop, Thomas Sullivan (facilitator) Schroeder, Jachetta, Barrett, Derr

20-Jul-2008

7:45 am – Combination of WSSA/SWSS boards

Meeting began at 7:45 am

WSSA Board members introduced themselves. Those present: Mike Barrett -Member-at-Large, Jeff Derr - President, Anita Dille - NCWSS representative, Toni DiTommaso - NEWSS representative, David Gealy - Treasurer, John Jachetta - Vice President, Joyce Lancaster - Allen Press, Linda Nelson - APMS representative, Vanelle Peterson - WSWS representative, Jill Schroeder - Past President, David Shaw - President Elect, Lee Van Wychen - Dir. of Science Policy, Ralph Whitesides - Constitution/MOP, Jason Norsworthy - SWSS representative, Vince Davis - GSO representative, Mike Owen - Member-at-Large, Peter Porpiglia - Member-at-Large, Kate Counter- WSSA Meeting Manager, and Rich Zollinger - Secretary.

SWSS Board members introduced themselves.

Dan Reynolds, President Elect, Scott Senseman, CAST Representative, Tom Holt, Vice President, Tony Driver, Industry Representative, Bob Scott, Member-at-large academia, Todd Baughman, Secretary/Treasurer, Jason Norsworthy, WSSA Representative, David Monks, Past President, Ted Webber, Abstracts Editor, Greg McDonald, Local Arrangements, Ann Thurston, President, and Brad Minton, Industry Representative.

2009 Program Committee Reports – Shaw and Reynolds

Meeting dates – February 9-13, 2009

Estimates for 2009 meeting

Total for SWSS 2008 = papers 170, posters 88, total 258

Total for WSSA 2008 = papers 203, posters 106, total 309

Total estimates 2009 = papers 200, posters 200, total 400-480

Posters –

Posters will be grouped thematically.

Each group of posters will be moved to a breakout session.

Twelve posters per session.

Three PP slides and three minutes presentations

Posters can be taken down and meeting ends on Friday at noon.

Committee meetings

Rooms on 2<sup>nd</sup> level and available each day Monday through Thursday from 6:30-8-00 am.

Either 45 or 90 minutes long.

Tentative Tours/Activities:

Sunday – Golf, Everglades Tour

Monday – WSSA Reception with Weed Band

Tuesday – Disney Horticulture

Wed – SWSS Reception/Grad Student Quiz Bowl – SWSS only (Tom Mueller coordinator)

Thurs – Citrus Tour

Fri - Open

Saturday/Sunday/Friday WSSA and SWSS Board meetings

SWSS – Azalea/Begonia rooms

WSSA – Poinsettia/Quince rooms

IBG Conference – Start on Sunday and ending with Bio-control symposium on Tuesday.

All abstracts will be processed by same organization (Oasis) but can designate for either SWSS or WSSA or both. All abstracts will be available on-line. All poster presenters will be invited to write a short summary and present a short 3-slide/3-minute summary presentation during the program. A complaint was given that too much information is given in posters. Idea was expressed to put like-subject oral presentations and posters back to back in time sequence to facilitate discussion and participation.

Proposed Member Registration – Student = \$75, Spouse = \$80

Recommendation \$5-\$25 registration increase over 2008 meeting:

Early Bird = \$295, Mid registration = \$400, On-site registration = \$450

Non-member:

Early Bird = \$395, Mid registration = \$495, On-site registration = \$550

Special block room rates will be in effect 3 days before and 3 days after but must book reservations early

to get rate. Room rates: Single = \$199, Double = \$219, Triple = \$239, Quad = 259.

Hilton Hotel is the only non-Disney hotel that will allow attendance at Disney Park at special early and late day times. Room key is mandatory as proof.

Motion was unanimously approved by both boards to adopt the proposed registration fees listed above.

2010 Program Committee report – WSSA Board Members only – Jachetta  
50<sup>th</sup> WSSA + 63<sup>rd</sup> SRM (Society for Range Management) Meeting with an International Convention Trade Show. Theme is Working Landscapes.

Dates – February 7-11, 2010. Will meet at Sheridan Denver Hotel in Denver, CO.

The following reports have been posted on the WSSA web site -

- SRM-WSSA Planning Report
- SRM-WSSA Brochure Proof
- SRM-WSSA Committee Assignments
- SRM-WSSA Proposed Program At-A-Glance

See report for more detailed information.

SRM is a much bigger society than WSSA. Meeting manger is SRM but much work is done through committee/subcommittees. There are four co-chairs, two of which are Jachetta and Dale Shaner.

Schedule -

There will be symposia, joint social events, large and small poster session, invasive plant symposia, and a dance. There will be different timings for soliciting symposia/workshops.

Profits splits will be divided by number of people attending from each organization.

Proposed registration fees are listed in the web posted Planning Report.

10:15 - Both boards took a tour of the hotel.

11:00 – Shaw

Eight symposium topics were submitted for joint WSSA/SWSS meeting. Shaw proposed to approve all eight proposals. WSSA funding will cover all symposia expenses. At least one general session key-note speaker could be used for the symposium as well as the general session. Total symposia funding has already been approved.

New Business – Derr

1. Current Membership dues – member = \$155, member on-line = \$135, student = \$60, student on-line = \$40.

Membership dues were proposed to increase because of increased cost of society management and cost of journal publication and distribution.

BOD members discussed a membership for access to just one or more journals. There may be no benefit to some members or graduate students if university has access to the on-line journals anyway. There was discussion about membership benefits to graduate students if they only need access to journals and do not attend annual meetings.

Proposed membership dues: Regular = \$180, member on-line only dues = \$160, student dues = \$70, student on line only dues = \$50 and stay with current journal availability system to include 3<sup>rd</sup> journal for those who pay the higher dues. If a member gets a hard copy of the first two journals then the member would also get the 3<sup>rd</sup> journal with their regular registration fee. If a member gets on-line access to the first two journals then the member would also get on-line access to the 3<sup>rd</sup> journal with their on-line registration

fee.

Motion was unanimously approved for proposed membership dues.

Barrett recommended the executive committee should address future finance forecasting and planning for the society.

Motion was unanimously approved to increase non-member subscription costs by \$5.

The current pricing for Individual Subscriptions is:

Individual Online Only = \$40

Individual, P+O, N. America = \$65

Individual P+O, ROW = \$75

Future prices will increase by \$5.

2. NAWMA – Derr. The topic needs more discussion before action is taken. On representation among the 2 societies

3. Committee Meeting Times during Annual Meeting – Barrett.

Barrett recommended looking at committee meeting times to help with meeting planning and facilities needed to accommodate the many different committees that meet during the annual meeting. Many committees could discuss business before the meeting via teleconference, email, etc. Many committees do not nor need to meet during the annual meeting. WSSA possibly offer service to set up committee meetings – communication system on web site.

BOD members should continue to attend as many committee meetings and correlate with committee chairs as possible for those they liaison.

Motion was approved to adjourn.

Meeting adjourned at 12:00 pm.

Rich Zollinger  
WSSA Secretary